

Request to Have a Fine Decided in Court – Individual

Note:

- You do not need to complete this form if you make your request online at www.service.nsw.gov.au/finesonline
- Alternatively, upload at www.revenue.nsw.gov.au or complete and post to Revenue NSW, PO Box 786, Strawberry Hills NSW 2012
- If you paid the fine before we sent a reminder notice, you should request to go to court within 90 days from the date the fine was issued
- If you don't apply by the fine reminder due date, you will need to prove that you were prevented from paying or managing your fine. You may need to supply supporting evidence, such as medical or travel documents.
- To transfer the fine to the person responsible, name them online at www.service.nsw.gov.au/finesonline
- If you want us to review your fine, please submit a request for review as well. We'll conduct a review and only list your matter for court if the outcome is unsuccessful
- **Print clearly using BLOCK LETTERS in the space provided**
- If all sections are not completed, **your application may not proceed**
- **Do not pay your fine before lodging this form**
- The Court may impose additional costs and will advise any amount and how to pay when your matter is decided
- Once the Court Attendance Notice is issued you will need to contact the court for further information if you require any changes.

I want to have Fine Number _____ determined by a court.

I understand I will receive a Court Attendance Notice (CAN) advising the date and court to attend.

Given name(s) _____

Surname _____

Licence number _____

State of issue _____

Date of birth DD / MM / YYYY

Best contact number _____

I choose to have the CAN sent by Email

(**Note:** If the email box is not selected, the CAN will be sent by post. A CAN cannot be served to a PO Box address, please provide a street address below.)

Email _____

Street number and street address _____

Suburb _____

State _____

Postcode _____

Country _____

Best contact number _____

Signature _____

Date DD / MM / 20 YY

Privacy Collection Notice

Your personal information is being collected by Revenue NSW, authorised by the *Fines Act 1996*.

We collect your personal information to manage your fine. Revenue NSW takes the protection and privacy of your personal information seriously by handling personal information in a responsible manner and in accordance with the NSW Privacy Laws: *Privacy and Personal Information Protection Act 1998* and *Health Records and Information Privacy Act 2002*.

In managing your fine, your personal information may be disclosed to:

- Service NSW
- Revenue NSW's contracted printing and document capture service providers
- The authority who issued the fine including NSW Police, Local Councils and Transport for NSW
- The person you nominate. Note: disclosure of your name only in this instance

We may also disclose your information to other bodies as permitted or required by law.

Please go to www.revenue.nsw.gov.au/privacy for more information on how to access or amend your personal information, or to make a privacy complaint.